

COMPLAINT ON PROPERTY TAX

Name and Surname: _____ Date: _____
 Address: _____ Tax Year: _____
 Property address: _____ Invoice No: _____
 Contact information: Mob: _____; Landline: _____; E-mail: _____

Interest: 1. Rightful owner 2. Legitimate customer 3. Other customers

a. Grounds for complaint:

- 1. As a result of inaccurate records, property valuation is not fair
- 2. The condition (quality) of the object is not defined correctly
- 3. Incorrect property valuation
- 4. Erroneous measurements
- 5. Incorrect tax rate based on the use of property
- 6. Incorrect implementation of Article 8 of the Law no. 03 / L-204, "On Immovable Property Tax", regarding the exemption from immovable property tax
- 7. Incorrect definition of taxation zone for valuation
- 8. Property Tax Invoice is issued against the Law no. 03 / L-204, "On Immovable Property Tax" or Administrative Instruction.

b. Detailed description of the reason for the complaint:

c. Filing of the complaint:

- a. Municipality
- b. Basic Court
- c. Through the postal service

Notice:

- i. Upon submission of the complaint and the documentation by which you validate your claim directly to the Municipal Protocol office or the Basic Court, you will be provided with the relevant certificate, the number of the protocol registered in your complaint dossier given at the time of delivery to the competent authorities.
- ii. The Municipal Property Tax Office or Fiscal Division at the Department of Administrative Affairs of the Basic Court will notify you of the decision taken and forward you a copy thereof to the address indicated in the complaint within 10 working days after the decision is adopted.

Please, if you need more space, use additional sheets and attach any evidence you may have.

Signature of the applicant: _____ Date: _____